## [Tool D6]Turning goals into action

[downloadable word document]

An action plan turn goals into action. Do this for every goal you’ve agreed on, including goals for individuals (See mapping combined goals chart and [link to tool d3] and shared collective goals chart [link to tool d4] for creating collective goals).

Chart: Making goals into action (by goal)

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| --- | --- | --- | --- |
| Goal | Action step  (may be more than one for each goal) | Who is responsible for action? | How do we know when it is done?  What does it look like? |
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